

# Tuition Assistance Request Form 2015-16

FILL OUT ONE PER CHILD

ALL INFORMATION IS REQUIRED

[Please Print]

Returning Participant

New Participant

Camp 2015-16



## PARTICIPANT INFORMATION

First: \_\_\_\_\_ Last: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ M F

## PARENT, GUARDIAN INFORMATION

First: \_\_\_\_\_ Last: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## ELIGIBILITY

Anyone who has completed their registration for Camp Henry

Has the participant attend After-School at Henry Street before?  Yes  No

Did the participant receive Tuition Assistance last year?  Yes  No

If yes, how much assistance did the participant receive? \$ \_\_\_\_\_

Total number in household? Adults \_\_\_\_ Children \_\_\_\_

## INCOME INFORMATION (Required and confidential; please provide documents for all that apply)

1. Verifiable Work Income Gross Annual \$ \_\_\_\_\_ (Attach a copy of most recent federal tax return)
2. Social Security SS Monthly \$ \_\_\_\_\_ (Attach SS Benefits Statement)
3. Unemployment Amount Monthly \$ \_\_\_\_\_ (Unemployment notification letter)
4. Public Assistance Award Letter ADC/HR# \$ \_\_\_\_\_ (Attach Award Letter)
5. Other Income Monthly \$ \_\_\_\_\_ (Attach all applicable documentation to verify)

Signature of Registrant Parent: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

--- DO NOT WRITE BELOW THIS LINE - OFFICIAL USE ONLY ---

Registrar's Signature: \_\_\_\_\_ Date Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_

## AWARD INFORMATION

Weekly Fees: \$ \_ Total Amt. Paid: \$ \_ Total Amt. Due: \$ \_ Total (Other): \$

Tuition Assistance will be applied to After-School

Comments (brief statement regarding need for award): \_\_\_\_\_

Recommended Award Amount: \$ \_\_\_\_\_ Program Director's Signature: \_\_\_\_\_ Date Granted: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reviewed by CPO or CFO  Yes  No

Approved Award Amount \$ \_\_\_\_\_ Payment Terms \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature (CPO or CFO) \_\_\_\_\_

Award Letter Sent Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed Award Letter received Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Financial Assistance Guidelines

The Henry Street Settlement offers programs and services to the community at subsidized rates. Limited financial assistance is available for program participants who otherwise would not be able to afford enrollment. A registrant may apply for financial assistance by filling out this entire form, and returning it with your program registration form to the registrar. All applicants requesting financial assistance **must** meet with a staff member from the After-School and Camp Services department prior to receiving any award notification. The registrant's parent's most recent federal income tax return is required along with the application. Registrants will be notified in writing regarding their financial assistance award and payment terms.